

Jamestown High School

2018

*Spring Trip*  
*Handbook*

April 18<sup>th</sup> – 22<sup>nd</sup>

Atlanta, GA

This handbook is designed to answer your questions. We have tried to include as much information about the trip as possible, so both students and parents will know what to expect. We are confident that we will have a very successful trip. After you have looked over this handbook, if you have any questions that have not been answered, please do not hesitate to call the band room at Jamestown High School at 259-3600 ext. 5.

As we prepare for our trip, our desire is for the students to have a memorable and worthwhile experience. We have had a fantastic year to date, and hope to continue our successes through the end of the year. Many, many hours have gone into planning and preparing for this trip.

Within the pages of this handbook, *we will outline a number of things that both parents and students need to be aware of before and during the trip.* Please take time to familiarize yourself with what we will be doing.

To undertake a trip of this magnitude, much is required from each staff member, band member, and parent. We ask each parent for his/her assistance. We ask each of you to discuss the details of the trip with your son/daughter and that you review what his/her responsibilities are during the trip. Please cover the general behavior and all regulations (outlined on the following pages), as well as the need for each person to do his/her part to ensure a successful trip; we believe that if we all do this, a positive and enjoyable experience will result.

Thank you for your help, and we hope that everyone involved will have an enjoyable and successful trip. It is a privilege to participate in such an adventure, and we are looking forward to a terrific time.

Sincerely,

*Steve Turner*

## **CHAPERONE RESPONSIBILITIES**

The task of a chaperone is a busy and important one. Chaperones will have many responsibilities and are to assist and be prepared as needed. We ask students to remember their function, to be cooperative at all times, and to be respectful to each and every chaperone.

- Charles Jackson will serve as head band chaperone. Any questions concerning chaperone duties should be referred to them if you are not sure what to do.
- Each chaperone will have a specified number of students. It is your responsibility to check attendance, give wake-up calls, check rooms for cleanliness, curfew check, bed check and administer medication.
- At each bus stop, the chaperone in charge of each bus will make an accurate head count before we leave; we want to bring back as many as we left with (it is even better if we bring back the same kids).
- Bring an alarm clock. Do not rely on the desk to call you or your rooms. Do not rely on your students to wake up on their own.
- When checking your rooms, please check on each of the students in those rooms.
- Bring this handbook with you. Should adjustments be necessary, the chaperones will meet with the director to implement those changes. The director will designate any called meetings.
- Check your loading crew responsibilities. You may also need to help your students with their uniforms, luggage, etc.
- Always remind the students of upcoming activities, money they may need, tickets for breakfast, times they need to know, etc.
- If you have a problem that you feel you cannot solve, please see one of the directors.
- Be visible and audible at all times. If you think you should say something to a student, you probably should.
- What you would expect of your children at home is what you may expect of all band members on the trip. Anything that you feel is inappropriate is, and you are encouraged to address it.

## **RULES AND REGULATIONS**

The opportunity to visit and perform is a great honor for everyone involved in the trip. It is the responsibility of each member to ensure the success of the trip. This will be an exciting opportunity for us. As you are aware, the guidelines for the band are carefully outlined in this handbook. To ensure that there is no misunderstanding in any area, you will find a review of our policies.

- There is to be NO drinking of alcoholic beverages, use of tobacco products, and/or drugs at any time. Any person possessing or using drugs, tobacco, and/or alcoholic beverages at any time during the trip will have their parents notified immediately and told to pick up their child. If local law enforcement officials are involved, we cannot interfere. Other disciplinary action will be taken according to school policy.
- If at any time during the trip there is reasonable suspicion the possession or use of contraband; luggage, rooms, personal effects and person may be subject to search.
- Students are expected to follow trip regulations, and are required to adhere to the directions of the director, chaperone, hotel personnel, festival and park staff at all times.
- If there is *any abuse of the rules or the policies stated in this manual, anyone involved with rule(s) infractions may be **sent home** at the expense of his/her family.* The parent will decide the transportation used. Upon return, the student will be *expelled from the band* and referred to the high school administration.
- When we travel as a band, because we have so many people involved, it is necessary to have and to maintain a certain amount of regulations that will help insure an orderly form of conduct. Please remember that for the duration of the trip each individual must function within a group. You must discipline yourself as individuals to work within the structure of this group.
- Each person is expected to be polite to the chaperones, hotel personnel, bus drivers, staff, tour guides, and any other people we come in contact with. We want people to say they are glad we came, not say they are glad we are leaving.

## Rooming List

### Room 1

Taylor Jackson  
Kat Kemper  
Brittany Kremer  
Paige Pake  
Maddy Williams  
Mary Worrill

### Room 2

Carley Anderson  
Jill Bassett  
Katie Duff  
Lizzie Molloy  
Lindsay Thompson  
April Wilson

### Room 3

Lexi Chauvin  
Elizabeth Friedrichs  
Louise Herman  
Sasha Murphy  
Anna Zhang

### Room 4

Emma Baller  
Alexandra Carter  
Sophie Wellington  
Jennifer Wells  
Meredith Wells

### Room 5

Katrina Early  
Megan Gillespie  
Gwen Harrison  
Lisa Small  
Ava Wunibald

### Room 6

Laurina Atkins  
Charlotte Baker  
Hattie Baker  
Cheyenne Fletcher  
Kailea Hollar

### Room 7

Cherise Dunn  
Jamiera Henderson  
Erica Jones  
Valerie Larrieu  
Geordyn Washington

### Room 8

Jeremy Duggan  
Cameron Kersh  
Colin Meadows  
Zackery Nelson  
Andrew Robles-Hinckley  
Maxwell Walther

### Room 9

Carter Herman  
Sam Kluger  
Zoli Molnar  
Andrew Shield  
Brandon Stone  
Timothy Volk

### Room 10

Nate Baker  
Michael Casey  
Austin Kremer  
Isaac Scruggs  
Ethan Wunibald  
Ross Wunibald

### Room 11

Logan Alleman  
Daniel Dawnkaski  
Chase LaRose  
Marco Padilla  
Zachary Perkins  
Andrew Small

### Room 12

Jackson Anderson  
Campbell Burden  
Tyler Ende  
Justin Palmaz  
Jacob Slade  
Dylan Varney

### Room 13

Jacob Chew  
Henry DeVasher  
Ethan Jacobson  
Brandon Lengyel  
David Smith, Jr.

### Room 14

Mac Ambler  
Christopher Brunson  
Ian Hart  
Chris Ross  
Lawson Smith  
Cayce Vollmar

### Room 15

Belal Ahsan  
Josh Cardoza  
Andrew Chaikin  
Hunter Culverhouse  
Michael Ososanya  
Thomas Windley

### Room 16

Jacob Bergmann  
Michael Kehayes  
Gabe Rogers  
Matthew Rogers  
Cameron Thompson  
Michael Wells

### Room 18

Mr. Townsend

### Room 19

Steve Turner

### Room 20

*rooms (1, 2, 8)*  
Sharene Jones  
Jamie Jones

### Room 21

*rooms (3, 14, 15)*  
Wendy Culverhouse  
Rodney Culverhouse

### Room 22

*rooms (4, 5)*  
Tara Nelson  
Ella Blount

### Room 23

*rooms (6, 9, 10)*  
Paige Anderson  
Charlie Anderson

### Room 24

*rooms (11)*  
Vic Cardoza

### Room 25

*rooms (12, 16)*  
Charles Jackson

### Room 41

*rooms (7, 13)*  
Dana Lengyel  
Michael Lengyel

## Tuesday, April 17, 2018

6:30 pm	to	7:00 pm	Final Rehearsal/Run Through
7:00 pm	to	8:00 pm	Parent/Student Trip meeting (Jamestown Auditorium)

## Wednesday, April 18, 2018

9:00 pm	to	10:00 pm	Report to schools for loading
		10:00 pm	Depart for Atlanta

## Thursday, April 19, 2018

		7:30 am	Breakfast Stop (Exit 149 GA)
7:00 am	to	8:00 am	Breakfast on own
8:00 am	to	9:30 am	Travel to <b><i>Martin Luther King National Park</i></b>
9:30 am	to	11:00 am	Visit <b><i>Martin Luther King National Park</i></b>
11:00 am	to	11:30 am	Travel to <b><i>CNN Food Court</i></b>
11:30 am	to	12:30 pm	Eat at <b><i>CNN Food Court</i></b>
12:30 pm	to	12:45 pm	Travel to <b><i>World of Coca Cola</i></b>
12:45 pm	to	2:00 pm	Visit <b><i>World of Coca-Cola</i></b>
2:00 pm	to	2:15 pm	Walk to <b><i>Georgia Aquarium</i></b>
2:15 pm	to	4:15 pm	Visit <b><i>Georgia Aquarium</i></b>
4:15 pm	to	5:15 pm	Travel to <b><i>Embassy Suites Atlanta-Airport</i></b>
5:15 pm	to	6:45 pm	Check into hotel/relax/change
6:45 pm	to	7:15 pm	Travel to <b><i>Ponce City Market</i></b>
7:15 pm	to	9:00 pm	Dinner <b><i>Ponce City Market</i></b>
9:00 pm	To	9:15 pm	Travel to hotel
		*	Final room check (announced each night upon our return to hotel)

## Friday, April 20, 2018

		7:00 am	Wake-up call
8:00 am	to	8:45 am	Breakfast in hotel restaurant
		8:45 am	Board buses for <b><i>Clayton County Performing Arts Center</i></b>
8:45 am	to	9:00 am	Travel to <b><i>Clayton County Performing Arts Center</i></b>
			Performances:
			Jamestown Symphonic Band
9:00 am	to	1:30 pm	Jamestown Percussion Ensemble
			Jamestown Jazz Band
			Jamestown Jazz Ensemble
1:30 pm	to	2:30 pm	Lunch (Morrow, GA)
2:30 pm	to	2:45 pm	Travel to hotel
2:45 pm	to	5:15 pm	Change/Relax
5:15 pm	to	5:30 pm	Load buses for Baseball Game
5:30 pm	to	6:00 pm	Travel to <b><i>Sun Trust Park</i></b>
6:00 pm	to	9:30 pm	<b><i>Atlanta Braves vs. New York Mets Baseball Game</i></b> (baseball game/dinner)
9:30 pm	to	10:00 pm	Travel to hotel
		*	Final room check ( announced each night upon our return to hotel)

## Saturday, April 21, 2018

	6:45 am		Wake-up call
7:00 am	to	7:45 am	Breakfast in hotel restaurant
7:45 am	to	8:15 am	Travel to Colorguard venue
			Jamestown Colorguard
9:30 am	to	10:15 am	Travel to <b>Six Flags Georgia</b>
10:15 am	to	4:00 pm	Enjoy day in <b>Six Flags</b> (check in with chaperones)
4:00 pm	to	5:00 pm	Awards Ceremony
5:00 pm	to	9:00 pm	Enjoy day in <b>Six Flags</b> (check in with chaperones)
9:00 pm	to	9:30 pm	Travel to hotel
10:30 pm	to	12:00 am	Senior Party
			* Final room check ( announced each night upon our return to hotel)

## Sunday, April 22, 2018

	7:00 am		Wake-up call
7:15 am	to	8:00 am	Breakfast in hotel restaurant
8:00 am	to	8:30 am	Load buses
8:30 am	to	5:30 pm	Return to Williamsburg, VA (lunch en route)

### Breakfast

- Students are required to attend breakfast each morning. This will give the chaperones a chance to check on everyone, and prevent anyone from oversleeping. We have paid for each morning's breakfast, so at least come down and look at it.
- If you have special dietary needs, make sure that you communicate these to your chaperone.
- See your chaperone for any medication you need to take at breakfast.

### Buses

- Once you have signed up for a bus, you may not switch buses.
- You may switch seats on your bus, as long as it is agreeable with all parties involved.
- Chaperones on each bus will determine which movies may be played and when each movie will be viewed.

### Clothing

- Bring clothes that you will be comfortable in. This is **not** a fashion show, so dress casually. Remember that the bus will be cool, so dress appropriately. You will have a chance to change before we hit the park. We will be doing a lot of walking, so make

sure that your SHOES are COMFORTABLE.

- The hotel has a pool, so don't forget your bathing suit and sunscreen.
- Bring appropriate outerwear to accommodate the weather. It may be cold during this time of year, (especially at night) so bring some warm clothes.
- Be prepared for inclement weather; bring some sort of rain gear, jacket or sweater in case it is cool or raining. It's not unusual to rain daily in Orlando.
- Bring a small pack to hold your ID, wallet, snacks, camera, etc. But DO NOT bring excessive electronics (hair dryers, game systems, etc.)

### **Competition**

- We will receive a judge's comment tape for all of our ensembles.
- A plaque with each group's rating and trophies for places will be awarded.
- Everyone is expected to watch and support the other ensembles from Jamestown when he/she is not performing.

### **Communication**

- We will be using a text messaging system to communicate with students and parents back at home.
- Communication to students will include updates and information.
- Communication to parents will be in regard to arrival and departure updates.

### **Emergencies/Medicine**

- Chaperones will be assigned to students by room. If you are sick or injured at any point during the trip, contact your chaperone immediately.
- Any student who takes regularly prescribed medication will give the medication to your chaperone and they will give it to the student at the prescribed times.
- Students who do not take regularly scheduled medication at school but need to take medication on the trip will need to fill out a school form detailing the medication and the times it is to be given. This medication must be given to your chaperone as described above.
- Students with inhalers or bee sting kits should keep those items with them at all times. If you have an extra inhaler or bee sting kit, it is recommended to give those to your chaperone as well.
- Under no circumstances will students be allowed to keep medication (except for inhalers/bee sting kits) in their rooms.
- Students are not allowed to have any type of body piercing or tattoos done. This is a matter for you and your parents at home, not on the spring trip.
- If it is necessary to contact someone on the trip, parents should call the hotel and leave a message. It will be difficult to contact the band at other times during the trip.



## Hotel

- Students must be in their rooms by curfew time. This is to insure that you will be prepared for our performances and activities, and to be courteous to other hotel guests. Only the **director** may extend the curfew time.
- Students are not allowed in rooms of students of the opposite sex. There will be plenty of opportunities to socialize during the trip.(NPDOA)
- Students are responsible for any damages to the hotel, and will be required to make restitution (pay for it) before we check out of the hotel. Keep your room organized.
- Once room check has taken place, you may **not** leave your rooms for any reason until it is time for breakfast the following morning. If you have an emergency, call or find your chaperone. If you want drinks, ice, or snacks during the night make sure you have them before room check. There will be **no exceptions** to this rule.

## Instruments/Music

- Each person is responsible for his or her own instrument and equipment. You must personally load it on the trailer or bus.
- Each ensemble will turn in their folders after the dress rehearsal.
- Be sure your instrument is clearly marked with your name.
- Have your instrument in good playing condition before we leave.
- Pack valve oil, reeds, cleaning materials, drumsticks, etc.

## Luggage

- All luggage must have an identification tag. A tag of some sort **MUST** be placed on your luggage.
- All luggage will be placed next to your bus. A member of the loading crew will put it on the bus. Keep carry-on bags/coolers with you until we load the bus.
- You will not have access to the “under the bus” luggage until we arrive at our destination. Please place anything you will need to have access to in the carry-on bags.

## Meals/Additional Money/Expenses

- The following meals are provided as part of the trip:  
*Friday: breakfast*  
*Saturday: breakfast & meal coupon for park*  
*Sunday: breakfast*
- Each student is responsible for the following meals:  
*Thursday: breakfast/lunch/dinner*  
*Friday: lunch & dinner*  
*Saturday: lunch*  
*Sunday: lunch*
- Each person should decide for himself or herself how much money to bring. There will be plenty of time for shopping.

- Bring your money in small bills and do not bring personal checks. Traveler's checks are accepted at most of our stops and can be exchanged at the hotel front desk.

### **DVDs**

- Students may bring DVDs to watch on the bus during the bus ride.
- A director or chaperone must approve all movies before viewing.
- Make sure your name is on the case.

### **Parks**

- Bring LOADS of water and sunscreen. While in the various parks, students will check-in with their chaperones at regular intervals. Times and meeting places for the check-ins will be set by the chaperones.
- If you feel ill, please report to First Aid in the park. A chaperone will check in with First Aid regularly to see if there are students needing assistance.

### **Return Time**

- Every effort will be made to return to Jamestown at the scheduled return time.
- An updated return will be sent via the Remind system once we are on the road.

### **Security**

- The hotel will have security guards assigned to our band. You are to treat them as an additional chaperone. It is their job to insure the safest and most comfortable stay for both our band and the other hotel guests.

### **Telephone Calls-Extra Room Costs**

- The hotel will cut-off all long distance calls and in room movies before we arrive.
- Calls may be made from room to room but not after 11:00 pm.
- Misuse of the telephone may result in the phone being removed from the room for the duration of our stay.
- You must take care of any extra costs before we leave.
- You must check with your chaperone prior to ordering any food to the room.
- Students are to stay in groups of two or more while on the trip.(including for breakfast)
- If you feel sick or are injured, report to your chaperone.

### **Uniforms**

- *Symphonic Band & Orchestra* --Tuxes / Dresses
- *Jazz Ensemble*—Tuxes, black skirt, green accessories
- The uniform staff will pack your concert uniform in a garment bag with the uniforms of students in your room. The school garment bag is only for your uniform; do not put

personal items in it.

- Pack your **black** shoes and **black** socks/stockings in your suitcase.
- The room captain (or designee) is responsible for taking the uniforms to the room when we arrive.

### **Valuables**

- Do not bring expensive items (jewelry or ipods), because they will be left on the bus or hotel rooms when we are in the park. We will not have a secure place to leave them, and you will have plenty of things to do.
- Do not leave large sums of money in your room. Traveler's checks or a debit card is the safest way to carry money.

### **Additional Information**

**Embassy Suites Atlanta - Airport  
4700 Southport Road  
Atlanta, Georgia, 30337, USA  
(404) 767-1988**

**Clayton County Performing Arts Center  
2530 Mt. Zion Parkway  
Jonesboro, GA 30236  
(770) 473-2875**

**Georgia Aquarium  
225 Baker Street NW  
Atlanta, GA 30313  
(404) 581-4000**

**World of Coca-Cola  
121 Baker Street NW  
Atlanta, GA 30313 – 1807  
(800) 676-COKE (2653)**

**Martin Luther King, Jr.  
National Historic Site  
450 Auburn Ave NE  
Atlanta, GA 30312  
(404) 331-5190**